



+44(0)1604 638944
info@nncontemporaryart.org
www.nncontemporaryart.org

Number Nine
Guildhall Road
Northampton
NN1 1DP, UK

NN Project Space

NN's Project Space is on the top floor of Number Nine Guildhall Road. This space is dedicated to experimentation and providing the opportunity for artists to push their practices further. Rather than providing a gallery space, we believe that by providing a space specifically for experimentation will act as a catalyst for artists to take chances and to gain reactions from audiences. We don't want to play it safe, we want to uncover new things and to see what happens when artists are pushing themselves. Any artist or group is invited to apply to use the Project Space, from professional artists to students or amateurs and we are interested in cross-disciplinary collaborations taking place in the space too.

Use of the project space is free, however a deposit of £20 is required to complete your booking.* The space is available for time periods of 1 hour to a maximum of 4 days. The space is available during NN's regular opening hours of 11am–6pm Wednesday–Saturday. Any additional hours outside these regular opening times will need to be requested in writing at least two weeks before the proposed date. This will require a fee to pay for a duty manager for any additional hours outside 11am–6pm, Wednesday–Saturday. Please note it is not always possible to accommodate your request.

The space is approximately 5 m x 11 m with west-facing windows. If you require a dark space please bring material to blackout the windows, get in touch via info@nncontemporaryart.org if you need more information about the window dimensions.

NN is an old building, it can be drafty so please dress for the weather.

*The £20 deposit is to be paid in GBP cash on the first day of your use of the space to gain access. It will be returned after your visit following a room check to ensure the space is returned in the state you found it. If the space requires attention as a result of your usage the £20 will be used to pay for technician time and cleaning or painting materials to return the space to its original state.



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To apply to use the space please complete the following form:

Name:

Address:

Postcode:

Email:

Telephone:

Website:

Title of your Project:

Days and times you would like to use the Project Space:

Names of people who will participate in your Project:

How many people do you expect as your audience for your Project?

Description of how you will use the Project Space: (no more than 350 words and please include 3 images)

How is your project experimental? How will your practice benefit from use of the Project Space?: (no more than 350 words)

Please tick:

- I understand I cannot access the space outside NN's regular opening hours of 11am–6pm Wednesday–Saturday unless paying for a duty manager to attend. Any additional hours outside of regular opening times will need to be requested in writing at least two weeks before the proposed date and will incur a fee. Please note it is not always possible to accommodate your request.
- I understand that I must invigilate the Project Space during the time I am using it
- I am using the space at my own risk
- I have completed the application form and included 3 images as individual attachments (please do not embed them in your application form)
- I will collect and complete the NN Project Space Key Performance Indicator forms and return them to Gallery Front Desk at the end of my use of the space
- I will acknowledge the support NN has provided in publicity
- I will leave the space in the same condition as I found it

Please contact NN with any questions you may have and to submit your completed Application Form (Mark your email Project Space Application).

Info@NNContemporaryArt.org

Please note we work part time and so your email may not be replied to instantly.

We look forward to reading your proposal!

For more information about NN please visit www.NNContemporaryArt.org

NN Project Space FAQ's

- What are the dimensions of the project space?
The floor area is approximately 5 m x 11 m with the height of the walls 2.7 m
- Do you have a floor plan of the Project Space?
Yes we do and it is available on request.
- What length of time can I apply to use the Project Space for?
You can apply to use the space for a minimum of one hour up to the maximum of four days (Wednesday–Saturday).
- What are the opening hours of the Project Space?

The project space opening hours are the same as the Gallery opening times which is 11 am–6pm Wednesday–Saturday. Please be aware that a member of staff has to stay until you leave so please be ready to leave by 6pm.

- Is it possible to access the project space outside of 11 am–6pm Wednesday–Saturday?
Yes it is but you would have to cover a duty manager fee of £12 an hour and let us know in advance this is your intention. Please give two weeks notice when hiring a duty manager to guarantee a member of staff is available.
- Do you have any Tables and chairs that can be borrowed for the duration of a project?
We have some foldable chairs and some large round foldable tables both available on request – please bear in mind this is dependent on whether they are already in use.
- Do you have any equipment to borrow that could help with the realisation of a project?
Unfortunately due to equipment going missing in the past we have a general rule of not lending any equipment.
- Can I apply and use the Project Space more than once?
We ask you to wait at least 6 months before you re-apply.
- Will you publicise my show?
We will make a poster for your show using Project Space branding and we will include your project in the Project Space listings on the NN website. Your name/s will have a hyperlink if you have provided one in your application form. We will also tweet from the @NNContemporary twitter account. We have very limited resources so you may or may not receive a web news post or Facebook post but we endeavour to when staff time allows.
- Can I publicise my own show?
Yes! Please create your own Facebook event, tweet, instagram and email your contacts to promote your show. Remember to credit NN Contemporary Art and state clearly that it is in the Project Space. We have specific brand guidelines so feel free to use the poster we make for you to promote your show.
- If I am arriving by car, where can I park and unload?
There is a 15 minute loading bay directly in front of NN and very strict traffic wardens. Read the signs carefully to check you are in the correct bay. You can park for 1 hour paid in front of the gallery or for longer in the St John's car park near the bottom of Guildhall Road.
<http://en.parkopedia.co.uk/parking/northampton/>
- Where do I get a KPI sheet from?
Ask for your KPI sheet from the Gallery Desk when you first come to NN.
- Where should I go when I first get to NN?
Introduce yourself to the Gallery Desk and collect your KPI sheet. You will be directed either directly to the Project Space or to the NN Offices to open the space.