

Ten-week Gallery Volunteer Programme

Several times a year the Northampton Arts Collective team runs a volunteer programme to introduce people to working with galleries. It provides valuable experience that not only looks good on your CV but also gives you hands-on knowledge of working with artists, curators and the everyday life of a contemporary art gallery.

The ten-week programme consists of invigilation, de-installation, working with artists to help them realise new works, dealing with the public, being part of the team behind events and more.

The programme begins with helping to set up and invigilate the current project, in the following weeks you will have a talk from the gallery curator, the development director, the press and marketing office and the coordinator. You will assist with de-installation of the exhibition, work with the artists, curator and technicians to take down, condition check and pack the work. You will be trained by the curator and/or technician to handle works to museum standard and the accompanying administration. In the final weeks you will assist installing the new exhibition which may range from creating new pieces to dealing with loans, off site or site-specific works or assisting with performance preparations.

In addition to the training your travel expenses will be paid, a written reference and certificate of completion will be provided and there will be free entry to selected events. There may also be opportunities to develop your participation with the gallery in the future.

Person specification:

You will need to demonstrate a keen interest in contemporary art and culture.

An ability to communicate with the general public.

A professional, polite and patient demeanor.

Technical skills desirable, but not necessary.

A positive attitude and desire to learn

The volunteer programme runs for one full day a week. The hours are 11am-6pm on either a Wednesday, Thursday, Friday or Saturday. The programme start dates vary throughout the year due to the programming of the shows. Simply mark the month that would be the most appropriate start date for you.

To apply please complete the following form. You will receive an email on the arrival of the application. You will then be invited to a brief interview and places will be allocated as a result of both the form and interview.

Deliver your application to:

Jennifer Dudley
Introductory Volunteer Programme
9 Guildhall Road
Northampton
NN1 1DP

Or email your application to:

jennifer@northamptonarts.org

Statement: Why I am applying for this role (maximum 500 words):

Signed:

Dated: